

Title: Youth and College Ministry Intern at Woodmont Baptist Church

Department: Youth and College Ministry

Reports to: Student Minister

GENERAL SUMMARY

The role of a ministry intern is to support the ministry as a whole with tasks related to various events throughout the semester; build and invest in relationships with students, parents, and volunteers; and to grow in personal leadership skills and their relationship with Jesus Christ.

DUTIES AND RESPONSIBILITIES

- Invest in relationships with students and parents.
- Invest in and care for volunteers and leaders.
- Actively participate in and prepare for Youth Connect on Wednesdays and Youth Life Groups on Sunday mornings.
- Collaborate with the team in planning all Youth Ministry events.
- Collaborate and plan events specific to and for college students.
- Maintain compliance with all church policies and procedures.
- Complete any task assigned to you by the Student Minister.

KNOWLEDGE AND SKILLS

- Is a Christ-follower with a personal commitment to Jesus Christ as his or her Lord and Savior.
- Can share his or her faith and answer student questions about faith.
- Is coachable and flexible.
- Enjoys working with teenagers and young adults.
- Has experience leading Bible study and working with students.
- Ability to react appropriately under pressure, apply good judgment, use sound decision-making; problem-solving skills in a deadline-driven environment.
- Possesses strong organizational skills, with the ability to adapt to changing priorities and meet expected deadlines; pays attention to detail.
- Can prioritize and handle multiple tasks simultaneously with an orientation toward accomplishment.
- Ability to work independently, with minimal supervision.
- Maintain a positive attitude.

PAY AND EXPECTATIONS

- Must be available for student programming on Sunday mornings year-round and Wednesday evenings during the school year.
- Must be available for extra events planned by the Student Ministry.
- Pay is \$150/week for approximately 15 hours worked weekly. Vacation time without pay is offered as needed and approved by the student minister.

This job description represents an overview of the responsibilities for the above referenced position and is not intended to represent a comprehensive list of responsibilities. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required.

To apply, please contact Beth Howe, Minister to Students and Discipleship at Woodmont Baptist Church via email, bethh@woodmontbaptist.com.